

CV-SALTS Executive Committee Meeting

Thursday, June 10, 2021 – 11:00 AM – 1:00 PM

<https://zoom.us/j/98246400533?pwd=VmwzNkVsL1pqSG5Sa3YvdHpsN1MrZz09>

Meeting ID: 982 4640 0533

Passcode: 765205

Dial-in: 669 900 9128

Posted 06-01-2021 – Revised 06-09-2021

- 1) **Welcome and Introductions – Chair** – (10 mins)
 - a) Committee Roll Call and [Membership Roster](#)
 - b) Review and Approve [May 13, 2021 Meeting Notes](#)

- 2) **Basin Plan Amendments – Implementation Update** – Patrick Pulupa, Anne Walters (10 mins)
 - Program Implementation
 - Management Zone progress and deadlines
 - Update on 12-month BPA and State Board Approval

- 3) **Management Zones – Status Update** – Daniel Cozad, and MZ Support Committee members (20 mins)
 - Implementation Updates from MZs

- 4) **Prioritization & Optimization Study** – (50 mins)
 - Integrated Technical Work Plan Development Status Update – Tom/Richard/Charles
 - [Developing Ground Rules for the P&O Study](#) – Bobbi Larson
 - [P&O Study Ground Rules](#)
 - P&O Study Participation - July 15 Deadline - Daniel

- 5) **PEOC Status Update** – Nicole Bell (10 mins)
 - **LINK** to Outreach Matrix - [Outreach Tracking](#)
 - General Outreach Update
 - Website Updates – [cvsalts.info](#) (**LINK ONLY**)
 - Email Updates: Quarterly and Salt NOI Deadline

- 6) **Review Meeting Schedule/Location** – (5 mins.)
 - PEOC Meeting: **August 17, 3:00 - 4:00 PM – Conference Call**
 - Policy Meeting: **August 19, 2021, Tentatively 9:00 – 3:00 (Final times TBD) – Zoom**

CV-SALTS meetings are held in compliance with the Bagley-Keene Open Meeting Act set forth in Government Code sections 11120-11132 (§ 11121(d)). The public is entitled to have access to the records of the body which are posted at <http://www.cvsalinity.org>. On March 4, 2020, Governor Newsom declared a State of Emergency resulting from the threat of COVID-19. Governor Newsom issued Executive Order N-25-20 (3-12-20) and Executive Order N-29-20 (3-17-20) which temporarily suspends portions of the Brown and Bagley Keen Acts relative to conducting public meetings. Subsequent thereto, Governor Newsom issued Executive Order N-33-20 (3-19-20) ordering all individuals to stay at home or at their place of residence. Accordingly, it has been determined that all CV-SALTS meetings will be held pursuant to the Brown Act and will be conducted via teleconference. There will be no public access to an on-site meeting venue.

One or more Central Valley Regional Water Quality Control Board members may attend.

CV-SALTS Committee Rosters

Executive Committee Membership			CV-SALTS Executive Committee Meetings -2020-2021												
Voters	Category/Stakeholder Group	Name	23-Apr	14-May	18-Jun	20-Aug	17-Sep	22-Oct	19-Nov	14-Jan	11-Feb	11-Mar	8-Apr	13-May	10-Jun
1	Central Valley Water Board	Patrick Pulupa	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	
Alt	Central Valley Water Board	Anne Walters	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
2	State Water Resources Control Bd.	Darrin Polhemus													
3	Department of Water Resources	Barrett Kaasa									✓	✓			
Alt	Department of Water Resources	Jesus Mercado		✓	✓	✓								✓	
4	US Bureau of Reclamation	Dan Deeds	✓	✓	✓	✓	✓				✓				
5	Environmental Justice														
6	Environmental Water Quality	TBD													
CV Salinity Coalition															
1	So. San Joaquin WQC	Nicole Bell	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	
2	City of Stockton	Deedee Antypas	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
3	California Cotton Growers	Chris McGlothlin	✓					✓				✓			
4	City of Fresno	Rosa Lau-Staggs			✓			✓			✓				
5	CA League of Food Processors	Trudi Hughes													
Alt	CA League of Food Processors	Rob Neenan	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	
6	NCWA/SVWQC	Bruce Houdesheldt	✓		✓	✓	✓	✓	✓		✓	✓	✓	✓	
7	City of Tracy	Stephanie Hiestand	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓	
Alt	City of Tracy	Aloke Vaid													
8	Sacramento Regional CSD	Terrie Mitchell	✓	✓			✓	✓	✓	✓					
Alt	Sacramento Regional CSD	Sam Safi	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
9	San Joaquin Tributaries Authority	Jonathan Marz		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	
Alt	San Joaquin Tributaries Authority	Valerie Kincaid													
10	Valley Water Management	Melissa Thorme	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	
Alt	Valley Water Management	Jason Meadors	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	
11	California Rice Commission	Tim Johnson		✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	
12	City of Davis	Josie Tellers	✓		✓	✓	✓	✓	✓	✓	✓	✓		✓	
13	Tulare Lake Drainage District	Mike Nordstrom	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓			
14	Western Plant Health Assoc.	Renee Pinel													
15	City of Vacaville	Mindy Boele	✓	✓	✓	✓			✓	✓	✓	✓		✓	
Alt	City of Vacaville	Justen Cole													
16	Dairy Cares	J.P. Cativiela	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓	
Alt	Dairy Cares														
17	Westlands Water District	Zac Just	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Alt	Westlands Water District	Kit Campbell		✓	✓		✓				✓	✓	✓		
Comm. Chairs/Co-chairs															
1	Chair Executive Committee	Parry Klassen, ESJWQC	✓	✓	✓	✓	✓		✓	✓		✓	✓		
2	Vice Chair Executive Committee	Debbie Webster CVCWA	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	
3	Technical Advisory Committee	Roger Reynolds, S Engr.													
	Technical Advisory Committee	Nigel Quinn, LBL					✓	✓	✓	✓	✓	✓	✓	✓	
4	Public Education and Outreach	Nicole Bell													
5	Economic and Social Cost Committee	David Cory, SJVDA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
6	Lower San Joaquin River Committee	Karna Harrigfeld, SEWD	✓												

CV-SALTS Committee Rosters

Participant Names			CV-SALTS Executive Committee Meetings -2020-2021												
Last	First	Organization	23-Apr	14-May	18-Jun	20-Aug	17-Sep	22-Oct	19-Nov	14-Jan	11-Feb	11-Mar	8-Apr	13-May	10-Jun
Agus	Eva	East Bay MUD		✓	✓				✓						
Altevogt	Andrew	SWRCB	✓			✓									
Atume	Ngodoo	CWA										✓	✓	✓	
Au-Yeung	Cindy		✓			✓	✓	✓		✓	✓		✓	✓	
Bean	Jessica	SWRCB				✓									
Beckstead	Christina	Madera Farm Bureau			✓		✓	✓							
Bejarano	Antonio	WWD				✓	✓	✓	✓		✓	✓	✓	✓	
Cady	Mark	CDFA	✓	✓			✓	✓	✓	✓		✓	✓	✓	
Campbell	Morgan				✓										
Carlo	Penny					✓	✓	✓	✓						
Claiborne	Mike	Leadership Counsel	✓						✓	✓	✓				
Clary	Jennifer	CWA		✓		✓			✓	✓		✓			
Cremers	Noelle	Wine Institute				✓			✓		✓	✓	✓	✓	
Dickey	John	Plantierra				✓									
Dransoff	Zack	CRC		✓		✓			✓	✓	✓	✓	✓	✓	
Dunham	Tess	Kahn, Soares & Conway	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Dunn	Debra	Kings River Cons District	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Escobar	Juan	DWR													
Fuller	Dustin	TLDD											✓	✓	
Fuller	Jennifer	CVRWQCB			✓		✓	✓					✓	✓	
Gallock	Charlotte	KRWQC	✓				✓	✓	✓		✓		✓		
Gardiner	Charles	Catalyst Communications					✓	✓	✓	✓	✓	✓	✓		
Gore	Bob	Gualco Group/CIPA	✓							✓	✓	✓	✓		
Gosling	Doug		✓												
Grovhoug	Tom	LWA	✓	✓	✓		✓		✓	✓	✓	✓	✓	✓	
Guttierrez	Christine	GEI Consultants								✓					
Guzman	Jenilyn	OPP/SWRCB	✓			✓									
Hearn	Stephanie	GEI	✓	✓		✓		✓				✓	✓	✓	
Horne	Randy	Valley Water Mgmt.								✓					
Howard	Meredith	CVRWQCB			✓										
Jahanzad	Emad	CDFA							✓			✓			
Khang	True	CVRWQCB			✓		✓	✓	✓	✓	✓	✓	✓	✓	
Kretsinger Grabert	Vicki	LSCE	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	

ADDITIONAL PARTICIPANTS:

CV-SALTS Committee Rosters

Participant Names			CV-SALTS Executive Committee Meetings -2020-2021												
Last	First	Organization	23-Apr	14-May	18-Jun	20-Aug	17-Sep	22-Oct	19-Nov	14-Jan	11-Feb	11-Mar	8-Apr	13-May	10-Jun
Laputz	Adam	CVRWQCB	✓	✓	✓			✓	✓				✓	✓	
Larson	Bobbi	Somach Simmons & Dunn				✓	✓	✓	✓	✓	✓	✓	✓	✓	
LeClaire	Joe	LeClaire & Associates	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	
Lee	Sara				✓										
Liu	Yuan	CCWD				✓	✓	✓	✓				✓	✓	
Longley	Karl	CVRWQCB	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓			
McReynolds	Scott	CVRWQCB											✓		
Mendes	Justin	Tulare Lake Basin WSD	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓			
Meyerhoff	Richard	GEI Consultants	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Nakagawa	Brandon	SSJID					✓								
Ocampo	Eddie	Self-Help Enterprises						✓							
Ores	Debi	CWC	✓					✓							
Papendick	Jeffrey	USBR									✓				
Petersen	Chris	SLDMWA												✓	
Plachta	Walt	CVRWQCB	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	
Pope	Aaron	Catalyst Communications										✓		✓	
Prescott	Darrin	Grenian											✓		
Rutherford	Sara	KBWQA	✓				✓	✓	✓	✓		✓			
Seyfried	Scott	SWRCB										✓			
Snowden	Tom			✓											
Staggs	Rick									✓	✓				
Starr	Bonnie	Starr Consulting		✓	✓	✓	✓	✓	✓	✓	✓			✓	
Stevens	Brett	CVRWQCB													
Takeda	Jackie	GEI Consultants								✓					
Thompson	Maureen									✓					
Tillman	Stephanie	LANDIQ	✓	✓	✓	✓					✓	✓		✓	
Trouchon	Mike	LWA				✓									
Wackman	Mike	SJ County/Delta Water	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Warren	Eric	CVRWQCB	✓		✓	✓	✓				✓	✓		✓	
Wehr	Ellen	Grassland Water Dist							✓					✓	
Zimmerman	Christine	IOPA				✓					✓	✓	✓	✓	
Zolezzi	Jeanne	Herum Crabtree						✓	✓	✓	✓	✓			

ADDITIONAL PARTICIPANTS:

CV-SALTS Executive Committee Meeting - Summary Action Notes

For May 13, 2021 – 9:00 AM to 9:45 AM

Attendees are listed on the Membership Roster

DISCUSSION ITEMS

1) Welcome and Introductions

- a) Executive Committee Vice Chair, Debbie Webster, brought the meeting to order, and roll call was completed.
- b) Tim Johnson moved, and Rob Neenan seconded, and by general acclamation the April 8, 2021, Meeting Action Notes were approved.

2) Basin Plan Amendments – Implementation Update

- Patrick Pulupa provided an update on Management Zone implementation, and thanked everyone for participation in the April 27, 2021, workshop. Conditional letters of approval for the EAPs were sent May 7, 2021, to most of the Management Zones. One Management Zone was given 60 days to complete additional follow up work prior to EAP approval. Patrick commended the Management Zone teams on the efforts undertaken to complete the EAPs and PMZPs under such challenging circumstances. Regional and State Board both stressed the need to continue to ramp up efforts to engage communities.
Twenty participants have chosen Pathway A – Individual Permitting.
- The BPA Revisions are still on target for a State Board hearing date of June 1, 2021.

3) Management Zones – Status Update

- Daniel Cozad provided updates on progress in the Management Zones. All zones continue to make progress with outreach, processing applications for well tests, well testing, and provision of drinking water.

4) Prioritization and Optimization Study

- Daniel Cozad presented the Schedule for Development of Integrated Scope of Work outlining the June through November schedule for delivery, review and approval. Committee members were asked to set aside time during the summer to review and provide comments.

Key dates:


- **August 12** – Consultant Team submits a Draft Integrated SOW for Executive Committee review. Draft Integrated SOW will include complete descriptions of how each task/subtask will be completed, budget associated with each task/subtask, description/schedule of deliverables and firm(s) assigned the work. The schedule will highlight when key decision points are expected to be needed from the Executive Committee.
 - **August 19** (Executive Committee meeting) – Consultant Team presents the Draft Integrated SOW to the Committee and receives initial comments.
 - **September 7** – **Final date for submittal of written comments** to the Consultant Team on the Draft Integrated SOW.
- Daniel provided updated figures on individual P&O Study participation to date:
 - 278 Individual Participants have paid \$154,900 in fees.

5) PEOC Status Update

- Nicole provided an update on PEOC activities.
 - The Outreach Matrix is being expanded to include a summary of upcoming outreach events.
 - The next quarterly program email update will be distributed in June.
 - The Nitrate Control Program-Management Zone page on the CV-SALTS website will be updated to include direct links to all Management Zone sites. Catalyst Communications is exploring development of an interactive map which would allow for the user to enter an address and return contact information for the Management Zone in that area.

6) Review Meeting Schedule/2021 Calendar

- Mgmt Zone Support Mtg: **Tuesday, June 8, 2021, 2:00 PM or TBD**
- PEOC Meeting: **Tuesday, June 8, 2021, 3:00 - 4:00 PM – Conference Call**
- Policy Meeting: **June 10, 11:00 – 1:00 PM ***
 - *Due to scheduling conflict with State Board meeting, start time moved to 11:00.**



PRIORITIZATION AND OPTIMIZATION STUDY--PROPOSED GROUND RULES AND GUIDING PRINCIPLES JUNE 10, 2021



SOMACH SIMMONS & DUNN
ATTORNEYS AT LAW

SACRAMENTO | BOULDER | WASHINGTON, D.C.

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WHY NOW?

- Need/purpose
 - Multi-year, multi million dollar study
 - Some tasks/ decisions are critical path
 - Need to stay on schedule and budget

ELEMENTS

- Participant Commitments
- Consultant Team Commitments
- Work Product Review
- Decision-making

WORK PRODUCT REVIEW

- Each key task/subtask will be presented/workshopped at an Ex Com meeting
- Documents/handouts distributed at least 5 days in advance.
- A 10 to 15 day written comment period will be provided.
- A revised version incorporating input/comments will be distributed and scheduled for approval.
- A web based form may be used for minor deliverables/preliminary drafts.

DECISION-MAKING

- Goal is consensus
- Where important differences arise, a small group may be formed to seek an acceptable alternative
- If no consensus can be reached, the Ex Com or CV Salinity Coalition will resolve using its governance procedures.

DISCUSSION QUESTIONS

- How firm should we be about late comments?
There is a spectrum:
 - Hard deadlines– no exceptions
 - Provide for a “referee” to review and decide
 - Soft/advisory deadlines where consultants must respond regardless of timeliness.

DISCUSSION QUESTIONS

- Are there lessons you have learned in other similar stakeholder processes:
 - If positive/productive, are the proposed ground rules helpful in yielding a similar result?
 - If negative/unproductive, would having the proposed ground rules in place have prevented or changed the outcome?



Other Questions, Comments, Concerns?

**Ground Rules and Guiding Principles
CV-SALTS Prioritization and Optimization Study
June 10, 2021 Meeting**

Purpose/Need for Ground Rules and Governing Principles

CV-SALTS is about to embark on a multi-year, multi-million dollar study critical to identifying a pathway to long term sustainable salinity management in the Central Valley. The project must stay on schedule and work within the budget. Therefore, we all need to be mindful that:

- Some tasks are on a critical path; the outcome of those tasks affects the implementation of other tasks.
- One of the significant factors that can impact a project budget is timeliness. Late consultant delivery may affect other tasks; late committee/stakeholder comments and input also delay the schedules and can lead to the need for additional drafts that are not budgeted.
- There will be key pivot points or "forks in the road" during the P&O Study where in most circumstances, we should not be revisiting decisions or looking back once a decision is made.

Ground Rules and Governing Principles to Consider

Participant Commitments:

Commit to attend the scheduled meetings and to expend the time and energy necessary for active participation.

Be willing to reach consensus. Keep an open mind that there probably is an acceptable decision that everyone can support, even if some degree of compromise is required.

Be prepared and ready to "think outside the box." Review meeting materials and be open to develop creative solutions and work to see value in the issues presented by others.

Manage your own input. Prepare your thoughts so you can be clear when you have the opportunity to give your input. Avoid long speeches.

Don't sit on critical information. Be prepared to share your own organization's data or your knowledge of important data sources where possible to help facilitate obtaining those data.

Ask questions and seek clarification to ensure you fully understand the consultant's work product and the interests, concerns, and comments of others.

Build progress through incremental agreements. Use preliminary agreements on issues as the basis for progress towards the final agreement.

Support an effective and efficient process. Rely on credible information and clear criteria to inform decision-making and draw on the Consultant Team's advice.

Provide timely comments and feedback. Respect due dates and provide comments on time and in the form requested. Recognize that your comments are essential and must be timely to be considered

Once consensus has been reached, support group decisions and actions. Do not leave the meeting after decisions have been made and talk about how your idea was the better one.

Consultant Team Commitments

Build off existing work products and experience. Utilize lessons learned and past work, where practicable, leverage past investments, and make the best use of everyone's time and resources.

Provide transparent and timely delivery of pertinent information to facilitate review and decision making.

Strive to meet the stated purpose and expected outcomes of the meeting. If the group gets stuck in a difficult discussion, refocus on the purpose and expected results.

Respect the agenda. The agenda will detail which items are listed for group discussion and which items involve approval or decisions. Plan how much time is targeted for each item to ensure the meeting is finished in a reasonable time frame.

Provide clear notice when a decision is needed so that the study can proceed to the next task/subtask.

Carefully consider timely comments received on deliverables. Where appropriate, provide written responses to document key decisions.

Leave the meeting with a clear sense of the next steps. Confirm who is responsible for doing what and by when.

Work Product Review

For each Key Task/Subtask:

- The consultant work/deliverable will be presented/workshopped at an Executive Committee meeting. Where it makes sense, multiple topics may be combined into a single workshop.
- The Consultant Team will provide any documents/handouts at least five days before the scheduled meeting date.

- Following the workshop or Executive Committee meeting, stakeholders will have at least ten days and, except in unusual circumstances, not more than 15 days to submit written comments.
- A revised version of the deliverable incorporating comments will be distributed and considered for action at a future Executive Committee meeting.

For preliminary input, intermediate comments, minor deliverables, or preliminary draft documents, the consultants may utilize a web-based form or other mechanisms to facilitate input.

Decision making

The P & O Study Process strives to be a consensus-based decision-making process. This study is an effort in which stakeholders seek to reach an agreement on a course of action to address these critical issues. Consensus refers to an agreement on an issue by all or nearly all group members rather than a majority or a select group of representatives.

Where clear differences of opinion on critical issues arise, and where time allows, the Executive Committee may appoint a small working group of members representing the various viewpoints to develop and propose an acceptable alternative to the Executive Committee. Should the working group or the Executive Committee meeting attendees not be able to reach a consensus on key issues, the Executive Committee or Central Valley Salinity Coalition will decide the matter based on its governance processes.

Levels of Consensus

I can say an unqualified "yes"

I can accept the decision

I can live with the decision

I do not fully agree with the decision; however, I will not block it or object to it later

2021

1 January

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

2 February

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

3 March

Sun	Mon	Tue	Wed	Thu	Fri	Sat
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21	22	23	24	25	26	27
28	29	30	31			

4 April

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
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25	26	27	28	29	30	

5 May

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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

6 June

Sun	Mon	Tue	Wed	Thu	Fri	Sat
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27	28	29	30			

7 July

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

8 August

Sun	Mon	Tue	Wed	Thu	Fri	Sat
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

9 September

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

10 October

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

11 November

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

12 December

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Notes/Key

- Light Red conflicts
- PEOC Committee
- 2nd or 3rd Thursdays
- Executive Committee Meetings
- Policy or Admin Calls
- Yellow Salty 5
- State Board Workshops/Hearings
- TAC Meeting
- PEOC and MZ Committees